

RECORDING REQUESTED BY

AND WHEN RECORDED MAIL THIS DOCUMENT
AND TAX STATEMENTS TO:

SPACE ABOVE THIS LINE FOR RECORDER'S USE

Assessor's Parcel No.

Title Order No.

Escrow No.

NOTICE OF COMPLETION

(Before execution, refer to title company requirements stated on Page 3)

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is OWNER or the agent of the OWNER of the interest or estate stated below in the property hereinafter described.

2. The FULL NAME of the said OWNER is: _____

3. The FULL ADDRESS of said OWNER is: _____

4. The nature of the title of said owner is: _____

5. The FULL NAMES and ADDRESSES of ALL PERSONS, if any, who hold title with said OWNER as JOINT TENANTS or as TENANTS IN COMMON, or otherwise, are:

NAMES:	ADDRESSES:

6. The FULL NAMES and ADDRESSES of the predecessors in interest of said OWNER, if the property was transferred subsequent to the commencement of the work of improvements herein referred to:

NAMES:	ADDRESSES:

7. A work of improvement on the property hereinafter described was completed on: _____.

8. The work of improvement completed is described as follows:

9. The name of the original contractor, if any, for such work of improvement was: _____.

10. The property on which said work of improvement was completed is in the City of _____, County of _____, State of _____, and is described as follows:

11. The The street address of said property is: _____

Seller Initials: _____

Dated:

Verification for INDIVIDUAL owner _____:

I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the owner of the aforesaid interest or estate in the property described in the above notice; that I have read said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place

(Signature of owner named in paragraph 1)

Verification for NON-INDIVIDUAL owner:

I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the _____ of the aforesaid interest or estate in the property described in the above notice

(President, Partner, Manager, Agent, Etc.)

the property described in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place

(Signature of person signing on behalf of owner)

(See page 3 for title company requirements as to notice of completion)

Seller Initials: _____

DO NOT RECORD

Title Company Requirements as to Notice of Completion:

A notice of completion must be filed for record *within 10 days* after completion of the work of improvement (to be computed exclusive of the day of completion), as provided in Section 1193.1, Code of Civil Procedure.

The "owner" who must file for record a notice of completion of a building or other work of improvement means the owner (or his successor in interest at the date the notice is filed) on whose behalf the work was done, through his ownership is less than the fee title. For example, if A is the owner in fee, and B, lessee under a lease, causes a building to be constructed, then B, or whoever has succeeded to his interest at the date the notice is filed, must file the notice.

If the ownership is in *two or more persons as joint tenants or tenants in common*, the notice may be signed by any one of the co-owners (in fact, the foregoing form is designed for giving of the notice by only one to co-tenant) but the names and addresses of the other co-owners must be stated in paragraph 5 of the form.

If subsequent to the commencement of the work of improvement, the property has been transferred and the transferee is executing the notice of completion, the name and address of the previous owner or owners should be shown in paragraph 6.

In paragraphs 3, 5, and 6, the full address called for should include street number, city, county and state.

As to paragraphs 7 and 8, this form should be used only where the notice of completion covers the work of improvement *as a whole*. If the notice is to be given only of completion of a particular contract, where the work of improvement is made pursuant to two or more original contracts, then this form must be modified as follows: (1) Strike the words "A work of improvement from paragraph 7 and insert a general statement of the kind of work done or materials furnished pursuant to such contract (e.g. "The foundations for the improvements"); (2) Insert the name of the contractor under the particular contract in paragraph 8.

In paragraph 8 of the notice, insert the name of the contractor for the work of improvement as a whole. No contractor's name need be given if there is no general contractor, e.g. on so-called "owner-builder jobs."

In paragraph 9, insert the *full legal* description, not merely a street address or tax description. Refer to deed or policy of title insurance. If the space provided for description is not sufficient, a rider may be attached.

In paragraph 10, show the street address, if any, assigned to the property by any competent public or governmental authority.

Seller Initials: _____

EXHIBIT "A"

Seller Initials: _____